

**REQUEST FOR PROPOSALS 2009-2010**  
**Burrowing Shrimp Research**

Proposals Due: Submit your proposal by September 21, 2009 electronically as a .pdf or Word (.doc or .rtf) file to Michael Kahn in the Agricultural Research Center at kahn@wsu.edu.

**Length of Proposal: 2 pages.** The two-page limit does not include title page, timeline for the project, budget, explanation of budget, progress report and resumes.

**Title Page:** Project title, personnel (PI, co-PI, collaborators) and affiliation(s), total cost, and PI signature.

**Elements of the two page portion of the proposal:** (1) Short introduction explaining how the project fits into the overall scheme of the research to control burrowing shrimp on commercial shellfish beds; (2) Objectives of the project; (3) Methods which will be employed to perform the research; (4) Short statement of the potential outcomes and impacts of the project. *Be sure to be specific on how the proposed research will support the development and implementation of alternative methods of controlling burrowing shrimp on commercial shellfish beds.*

**Project Addendum (time frame):** Offer a time frame for the proposal indicating the sequence of accomplishments of the objectives indicating where you intend the project to go over the 12-month performance period of the project. Please note that the overall project time frame is July 1, 2009 through June 30, 2010.

**Project Budget:** Describe the project budget in detail. Delineate the various categories of expenditure: salaries of personnel, benefits, supplies, services, travel, publication costs, other. [No indirect costs are allowed.] The project budget should be for the period of July 1, 2009 through September 30, 2010.

Please provide a tiered budget if possible. If the proposal is addressing a Tier One Priority, the tiered budget might be across funding years (i.e., will the work appropriately be spread out across 2009-2010 and 2010/2011?). If the proposal is addressing the Tier Two priority, then consider submitting either (1) a tiered budget within a year (i.e., subprojects that might be funded if there are insufficient funds available to fund the entire proposal), or (2) a tiered budget across funding years (as above).

**Budget Justification:** Justify the expenditures listed in the budget by expenditure category. Provide details of subcontracts, if any.

**Progress Report:** For proposals that relate to projects previously funded through this program, summarize progress made to date

**Resume:** Include resume(s), each no more than 2 pages in length, for each key person involved in the project.