

CAHNRS SAFETY MEETING MINUTES

September 11, 2007
Hulbert 409; 11:11 a.m.

Attended by: Sheila Brooks	Ag Research Center
Bruce Davitt	Natural Resource Sciences
Jon Mathison	Crops & Soils
Martin Chilvers	Plant Path
Mary Arndt	Statistics
Sally Hasher	Entomology
Mike Costa	IBC
Chasity Watt	ARS-Root Disease
Charli Hochsprung	IMPACT
Sherri McGrew	ARS-Peas & Lentils
Jerry Weber	Animal Science
Rich Villa-Chair	Animal Science

Rich Villa, Chair called the meeting to order at 11:11.

The May 8, 2007 minutes were approved.

Discussion Items:

1. Poll of hearing the emergency alarms: Chris Tapfer clarified that the alarms were not intended for those inside the buildings to hear them. If the alarms go off a simultaneous email/cell phone /text message will be given. The main idea behind the outside alarms is to send those without immediate email or other notification away from the emergency area or possibly to go home. If you want to volunteer your cell phone or email for contact in case of an emergency go to the website: http://www.ba.wsu.edu/em/signup_emergnotifsys.htm .

The committee reported few inside heard the alarms unless they were in an outer walled office (about 40% of the committee). There was concern expressed over not hearing them inside. There was also concern over those being notified over the radios from Fac Ops that are carried by those in outlying locations. Confirmation was obtained by Fac Ops, Jackie Knight that if there is an alert they will also send it out on the radios.

The question was also raised as to whether the televisions in PBS could be used for messaging for all the lab researchers. No one seemed to know who was in charge of programming the televisions.

2. CAHNRS Safety Committee Award: The annual EH&S safety conference is Oct. 4 from 1:00-5:00 in the Schweitzer Event Center on 1825 Schweitzer Dr. here in Pullman. The CAHNRS Safety Committee will be recognized during the award ceremony. Sharon Gosselin, last year's chair will be contacted to receive the award for the committee.
3. Strategy for this year's meetings: The committee decided to set themes for each month so from year to year a variety of safety issues could be covered, and each one would know what is on the agenda. The secretary will draw up a list of the items discussed and set them to months. The list and months will be reviewed at the next meeting for further editing/scheduling.
4. University Health & Safety update:
SPPM 25.20; Accident Injuries and Work-Related Illnesses, and SPPM 20.25 are being revised. Soon an incident report can be done on line so the process can speeded up. When that is completed an incident report on paper will not be accepted, only the on line one will. WSU announcements will let us know when it is completed. On the average incident reports are now taking 18 days instead of the required 24 hours.

Per FCC law the FRS radios are for the public, not for government agencies. The FRS radios have been the ones in the To Go Kits. There was discussion about which kind of radio to go to, and what can be done with the ones that have been purchased, however no conclusion has been reached yet.

Addresses are being planned for all buildings on campus for Pullman fire and ambulance aid. The plan is to have them by fall, 2008. Discussion was on whether to change the addresses midyear for the students and it was decided not to create more confusion.

The RFP is out for the Messaging system. There has been a company that came to demonstrate their product that will rotate sending out messages on cell, texting, email, or otherwise directed alerts. They hope to have it up and running by October, 2007.

Additional money has been given to complete the evacuation maps on campus.

Some money has been identified for the purchase of AED's. Dr. Wright and Garcia are now willing to write prescriptions for the units. Departments interested in an AED should work with Chris Tapfer, Emergency Management Coordinator.

5. Other items:

The Contingency plan was discussed and reiterated that it is meant for IT, Radiation Safety, EH&S, Police, Fac. Ops., and Payroll, all the ones that have to work during

an emergency on a University wide basis. No one could think of anything CAHNRS did on a University wide basis that was essential during an immediate emergency.

Bruce Davitt pointed out on field trips the bees this time of year are rather aggressive. The question of stocking epi-pens came up. These can only be obtained by prescription by the one with the allergy, and may only be administered by the person themselves. There will be no stocking of epi-pens.

Meeting was adjourned at 12:03.